



- Please read the "Notes of Application" carefully 請細閱申請須知
- Please fill in all the information below 所有資料必需填寫正確
- Please complete this form in BLOCK LETTERS 請以正楷填寫此表格
- Please delete whichever inappropriate 請刪去不適用者
- Please tick the appropriate box 請剔取適用方格
- All the fields marked with * must fill in 已打星號的資料必需填寫

Part A 甲部：Personal Information 個人資料

*Chinese Name 中文姓名 (先生/小姐/太太/女士): _____ *Alias 別名: _____
 *English Name 英文姓名 (Mr./Miss/Mrs./Ms.): [Surname 姓氏] _____ [First Name 名字] _____
 (Must be the same as shown on HKID card/Passport 必須與香港身份證/護照相同)
 HKID Card/Passport No. 香港身份證/護照號碼: _____ Issuing Country (if any) 簽發國家(如有): _____
 (For verification of the applicant's identity only 只用作核實申請人身份)
 *Age 年齡: 18-25 26-35 36-45 45-55 55+
 *Contact No. 聯絡電話: _____ *E-mail Address 聯絡郵箱: _____
 *Correspondence Address 通訊地址: _____
 *Highest Achieved Education Level 最高教育程度:
 Secondary 中學 Post-Secondary 專上 University 大學 Postgraduate or above 研究院 Doctorate 博士

Part B 乙部：Work Background 工作背景

*Industry 行業: Banking and Finance 銀行及財務 Healthcare 醫療 I.T. 資訊科技 Logistics and Transport 物流及運輸
 Manufacturing 製造業 Retail 零售業 Service 服務業 Others 其他: _____
 *Company Name 公司名稱: _____ *Department 部門: _____
 *Position 職位: _____ Job Nature 工作性質: _____
 *Year 年資: 1-5 years 6-10 years 11-20 years 20+ Office Tel. 辦事處電話: _____
 Company Address 公司地址: _____

Part C 丙部：Enrollment Information 報名資訊

*Please choose the course and fill in the information. 請填寫報讀課程的資料。
 Six Sigma Green Belt 六式碼綠帶(30 hrs)
 *To enroll Six Sigma Green Belt, please confirm you have fulfilled the entry requirements. 如報讀六式碼綠帶，請確認是否達到入學要求
 Completion of F.5 or above with basic statistics knowledge (e.g. Mode, Median, Mean and Normal Curve)
 完成中五或以上教育並具備基本統計學知識(例如: Mode, Median, Mean and Normal Curve)
 Lean Six Sigma Black Belt 六式碼黑帶(82 hrs)
 *To enroll Six Sigma Black Belt Certification Programme, please confirm you have fulfilled the entry requirements.
 如報讀六式碼黑帶，請確認是否達到入學要求
 Completion of 'SSI Six Sigma Green Belt' or other Six Sigma Green Belt courses with not less than 30 training hours. 完成「六式碼綠帶」或其他不少於 30 個培訓小時的六式碼綠帶課程。
 Lean Six Sigma Black Belt Combined Course 精益六式碼黑帶組合課程(30 hrs Green Belt & 82 hrs Lean Black Belt : total 112 hrs)
 Lean Leader and Six Sigma Green Belt Combined Course 精益領袖及六式碼綠帶組合課程
 (15 hrs Lean Leader & 30 hrs Green Belt : total 45 hrs)
 Other courses 其他課程 - Course Name 課程名稱: _____
 SSI Course Code 課程編號(Please refer to the course pamphlet and fill in the course code below 請參照課程單張並填寫課程編號):
 (If you enroll for any combined courses or more than one course, please fill in the second course code 如報讀組合課程或多於一個課程，請填寫第二個課程編號)
 Course Code 1 課程編號一 _____ Course Code 2 課程編號二 _____

Part D 丁部：Other Information 其他資訊

How did you receive this course information? (Can choose more than one options) 您如何得悉本課程資料? (可以有多个选项)
 Google Yahoo Facebook JobsDB CEF Website E-mail Newsletter
 Friend Recommendation SSI Official Website (www.ssi.org.hk) Others 其他 _____
 * SSI would like to provide you information on our programmes / courses / activities to help you to explore more learning opportunities. Would you like to receive SSI information? 六式碼學會以開啟更多學習機會為目的為您提供有關我們課程/活動的信息。請問是否想接收六式碼資訊?
 Yes 是 No 否

Part E 戊部：Details of payment 繳費詳情

ATM 自動櫃員機	Please use Bill Payment service at HSBC / Hang Seng Bank ATMs to settle the bill and keep the original of the ATM advice for record. HSBC Account Name and No.: Six Sigma Institute Limited 004-126-848001-001. 請使用滙豐或恒生銀行自動櫃員機的繳賬服務繳費，並保存自動櫃員機通知書正本以作紀錄。滙豐銀行帳戶名稱及帳號：六式碼學會有限公司 004-126-848001-001。
FPS 轉數快	ID: 169714052 Payee: Six Sigma Institute Limited
E-Banking 網上銀行	E-banking registered user of HSBC / Hang Seng Bank may make payment in HKD currency at the bank website without additional charges. 如已登記滙豐或恒生銀行的網上理財服務，可透過銀行網站免服務費以港元轉賬。
Credit Card 信用卡	Please use Credit Card Online Payment (merchant code '9983') to settle payment. 請以信用卡網上繳費 (商戶編號「9983」) 付款。
PPS By Internet 網上繳費靈	Login your PPS account through website: www.ppskh.com and enter '9983' at 'Search by Merchant Code' in 'Add Bill' page and settle the payment by following the instructions. Please keep the payment details for record. 請於繳費靈網頁 www.ppskh.com 登入，在「登記賬單」頁的「以商戶編號搜尋」欄輸入「9983」，然後按指示完成付款程序。請保存繳費資料以作紀錄。
PPS By Phone 電話繳費靈	Please open a PPS account and register the bill by calling 18011 if you have not. Dial 18031 to pay the bill and enter '9983' as merchant code. Please keep the payment reference number for record. 請先開立繳費靈戶口及致電 18013 登記賬單，致電 18033 繳付賬單並輸入商戶編號「9983」，請保存付款編號以作紀錄。

Part F 己部：Deadline of payment 繳費期限

<p>For those who would like to get 10% off early bird rate, course fees should be settled 4 weeks before the course commencement date. 如欲享用 9 折提早報名優惠，所有費用須於開課前 4 個星期繳付。</p> <p>General students are required to settle course fees 2 weeks before the course commencement date. 一般學員必須於開課前 2 個星期繳付所有費用。</p> <p>For those who would like to get 15% off Group discount, should be a group of 3 or above from the same company enrolling in the same class. 團體優惠：3 位或以上來自同一所機構之團體，報名參加同一課程可享有 85 折優惠。</p>
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Part G 庚部：IMPORTANT NOTE 重要通知

<p>Receipt of this application form by SSI constitutes an official booking. SSI reserves the right to reject any application in any circumstances and for whatever reasons. Payment of fees should only be construed as conditional acceptance of application. 本會收到已填妥的申請表後會為申請人保留學位。本會保留在任何情況下及以任何原因拒絕任何人入學申請的權利。申請者繳付學費後，仍須符合所有入學條件，其申請方可獲得接納。</p> <p>. Refund Policy for course fees paid 已繳費用的退還情況： > Notice of more than 1-week prior course starts - Refund 80% 於開課前 1 個星期或以上通知退學 – 可退還 80% > Notice of less than 1 week before course starts - Refund 70% 少於開課前 1 個星期通知退學 – 可退還 70% > Once course has begun - NO REFUND 開課後通知退學 – 不獲退還</p> <p>. All SSI students enjoy the special privileges of friends of Six Sigma Community. 所有本會學員可享有與六式碼社區會員同等優待。</p> <p>. The course fee includes two examination opportunities, fee will be charged for joining extra examinations. Please contact us for the details. 本會所有課程費用已包括兩次考試機會，額外考試機會需另行收費。請向本會查詢有關詳情。</p> <p>. Six Sigma Institute reserves the right to revise the subject without prior notice. Please see our website for the latest changes. 本會保留在無需事前通知的情況下對課程作出任何變動的權利。請留意本會網頁的最新情況。</p> <p>. If No. 8 Typhoon / Black Rainstorm warning signal is lowered 當八號颱風或黑雨警告在以下時段除下： <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; border-bottom: 1px dashed black;">at or before 07:00 早上七時前</td> <td style="width: 50%;">all morning sessions will be conducted as scheduled. 所有早上課堂會如常進行。</td> </tr> <tr> <td style="border-bottom: 1px dashed black;">between 07:00 and 11:00 早上七時至十一時期間</td> <td>all morning sessions will be cancelled, but all afternoon sessions will be conducted as scheduled. 所有早上課堂將會取消，但所有下午課堂會如常進行。</td> </tr> <tr> <td style="border-bottom: 1px dashed black;">between 11:00 and 16:00 早上十一時至下午四時期間</td> <td>all afternoon sessions will be cancelled, but all evening sessions will be conducted as scheduled. 所有下午課堂將會取消，但所有夜間課堂會如常進行。</td> </tr> <tr> <td>after 16:00 下午四時後</td> <td>all evening sessions commencing from 18:00 onwards will be cancelled automatically. 所有下午六時後進行的夜間課堂將會取消。</td> </tr> </table> </p> <p>Participants will be notified when the class will be made up as soon as possible. 本會將盡早通知學員補課的日期及時間。</p>	at or before 07:00 早上七時前	all morning sessions will be conducted as scheduled. 所有早上課堂會如常進行。	between 07:00 and 11:00 早上七時至十一時期間	all morning sessions will be cancelled, but all afternoon sessions will be conducted as scheduled. 所有早上課堂將會取消，但所有下午課堂會如常進行。	between 11:00 and 16:00 早上十一時至下午四時期間	all afternoon sessions will be cancelled, but all evening sessions will be conducted as scheduled. 所有下午課堂將會取消，但所有夜間課堂會如常進行。	after 16:00 下午四時後	all evening sessions commencing from 18:00 onwards will be cancelled automatically. 所有下午六時後進行的夜間課堂將會取消。
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Part H 辛部：Registration Service 專業資格註冊服務

<p>The SSI provides registration service for those who have successfully completed relevant training programs. For more details, please refer to related program pamphlets or contact us. 本會為成功完成相關培訓課程的學員提供專業資格註冊服務，請參閱相關課程單張或向我們查詢詳情。</p>

Part I 王部：Declaration 聲明

I declare that all information provided in this application and the attached documents are, to the best of my knowledge, accurate and complete.
本人聲明在此申請表格及隨附文件所載的資料，依本人所知均屬完整真確。

I consent that if admitted, I will comply with all the Rules and Regulations stipulated by the Six Sigma Institute
本人同意如本人獲報讀課程取錄，本人當遵守六式碼學會的規例。

I have read the IMPORTANT NOTE in this application form and understood that the details of enrolment are subject to revisions in the course pamphlets and the latest changes in SSI website.

本人已細閱申請表格內的重要通知，並明白所有報名詳情均以本會課程單張及網頁的最新修訂為依歸。

Personal Data Collection Statement 個人資料收集聲明

The personal data provided on this application form is used by SSI for purposes related to the processing of enrolment and course administration. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to and make correction of their personal data.

申請人於此表格提供的個人資料，本會只會用作處理報名及課程行政的有關事宜。根據個人資料(私隱)條例，申請人有權查詢及更改其個人資料。

*Signature 簽名: _____

* Date 日期: _____